

Staff Council Minutes

November 13, 2018

Members Present: Matthew Hutchinson, Cherisa Jones, Collin Case, Christy Smith, Kassy Swain, Lori Rognlie, Carrie Haverty, Cindy Cummings, Kathy Iwig

Members not present: Justin Villmer, Erik Carlson, Anthony Escalante

- I. The meeting was called to order by Chairperson Collin Case at 3:08 p.m.
- II. Reports from Committees
 - a. President's Report – Collin Case
Collin met with Dr. Farley on November 5th. This was their first meeting of the term and much of the time was spent on the introduction. There was some discussion around the new benefit options.
 - b. All Faculty/Staff Email – Matthew Hutchinson
Nothing to report
 - c. Benefits – Justin Villmer (absent) to be replaced by Collin Case as Chair.
No report
 - d. Food Advisory – Cherisa Jones
Nothing to report
 - e. Parking Ticket – Lori Rognlie
Nothing to report
 - f. Safety Committee – Vacant
Collin informed council that Anthony Escalante volunteered to fill vacant positions as needed. Kassy Swain nominated Anthony to represent Staff Council on the Safety Committee. Seconded by Lori Rognlie. Vote carried unanimously.
- III. New Business / Items for Discussion
 - a. Filling vacant positions
 - i. Non-Exempt A – Art Building, Petro Allied Heath Center, Residential Live (all buildings), Student Recreation & Wellness Center, Whiting Field House
 - ii. Non-Exempt D – Morgan Hall
 - iii. Non-Exempt E – Morgan Hall
 - iv. Non-Exempt H – Bradbury Thompson Alumni Center, Garvey Fine Arts Center, International House
 - v. Collin provided the names of the constituents from the vacant areas. He encouraged Council to review and makes suggestions for possible volunteers.

- b. Staff Council meeting schedule
 - i. December 11, 2018 – Lincoln Room – 3:00 PM to 4:00 PM
 - ii. January 8, 2018 – Lincoln Room – 3:00 PM to 4:00 PM
 - iii. February 12, 2019 – Room W (Memorial Union) – 3:00 PM to 4:00 PM
 - iv. March 12, 2019 – Lincoln Room – 3:00 PM to 4:00 PM
 - v. April 9, 2019 – Lincoln Room – 3:00 PM to 4:00 PM
 - vi. May 14, 2019 – Lincoln Room – 3:00 PM to 4:00 PM
 - vii. June 11, 2019 – Lincoln Room – 3:00 PM to 4:00 PM

- c. Increasing awareness and communication of Staff Council
Collin encouraged Council to be more proactive with constituents by reaching out for feedback and providing information. There was general discussion about different ways Council could have more of a presence on campus.

- d. Healthcare Plans – New Options
Discussed creating a survey to gather feedback about healthcare changes, why staff members have selected one plan over another and other general information. Carrie Haverty volunteered to draft the survey.

- e. Announcement of \$500 stipend
This is considered taxable income. Questions were raised about change from the previously Board approved 1.5% salary increase to a \$500 stipend and the communication of the change.

- f. Safety – Winter weather
Collin Case will reach out to Rich Connell regarding policy and procedure. It was reported to Council that a few buildings on campus are being missed in the application of ice melt around steps and sidewalks.

- g. Parking lot exit lanes
Concerns were raised about the exit between parking lots K and 1 on 17th Street. It was suggested to have lines painted like the Jewell Avenue exit. Kassy Swain will provide information to the Safety Committee.

IV. Announcements

- a. University Policy Changes
Teresa Lee will attend next meeting to present on the process for making policy changes.

- b. Next Staff Council meeting will be December 11, at 3:00 p.m., Lincoln Room

V. Meeting Adjourned

It was moved by Carrie Haverty to adjourn the meeting at 4:05 p.m. Seconded by Kathy Iwig. Motion carried unanimously.

Minutes submitted by Kassy Swain.